



Friday 4<sup>th</sup> February 2022

Dear Reception Parent/Carer,

### **St Cuthbert's Reception Class Drop-off and Collection of Reception Children**

I hope this letter finds you and your families safe and well.

As we begin to ease our COVID-19 restrictions further inside school, we would like to reinstate the use of the main Reception Class door for drop-off and collection of Reception children. We changed this area during the height of the pandemic to reduce the number of adults on the KS1 yard and we feel it is now safe to revert back to the previous routine.

The reinstating of this drop-off and collection point for our Reception children will begin on **Monday 7<sup>th</sup> February 2022.**

Could all parents/carers please line up in single file on the KS1 yard the same as Year 1 and Year 2 parents/carers but opposite the Reception door to help support the safe collection of children. Please note, Reception children should be dropped-off at school as usual by 9pm (gates open at 8.45am) but now **collected at the later time of 3pm from Monday 7<sup>th</sup> February 2022.**

If you have any queries, please speak to the Reception Staff or Mrs Ruane (Susie), who is always on the gate on Balmain Road, or contact the school office on 0191 2860129.

Could I just take this opportunity to thank you for all of your help and support during the pandemic; it really has been very much appreciated by us all.

Best wishes,

Mrs Bullerwell  
Headteacher

