



St Cuthbert's Catholic Primary School

Balmain Road, North Kenton,
Newcastle upon Tyne, NE3 3QR

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Deputy Headteacher: Mrs L. Clarke
Assistant Headteacher: Mrs C. Ferguson
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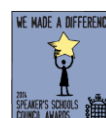
Re: Subject Access Request

Dear Tanya Rossington (Data Protection Officer),

Please provide me with the information about me that I am entitled to under the General Data Protection Regulation. This is so I can be aware of the information you are processing about me, and verify the lawfulness of the processing.

Here is the necessary information:

| | |
|-------------------------------------|--|
| Name | |
| Relationship with the school | Please select: Pupil / parent / employee / governor / volunteer Other (please specify): |
| Correspondence address | |
| Contact number | |
| Email address | |



| | |
|--|--|
| <p>Details of the information requested</p> | <p>Please provide me with:</p> <p><i>Insert details of the information you want that will help us to locate the specific information. Please be as precise as possible, for example:</i></p> <ul style="list-style-type: none">• <i>Your personnel file</i>• <i>Your child's medical records</i>• <i>Your child's behavior record, held by [insert class teacher]</i>• <i>Emails between 'A' and 'B' between [date]</i> |
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Yours sincerely,